BOLIVAR – HARPERS FERRY PUBLIC LIBRARY

Board of Trustees Meeting Minutes

Monday February 19, 2019

The meeting was called to order at 6:04 p.m. by Pres. Janet Harrison

Present were Janet Harrison, Joan Goode, Jodi Robinson, Vickie Gale, Su Schmidt and Sara Curley

Also Attending: Lisa Fox, Tess Burns, Chrissy Fesperman

Motion to accept and approve minutes for regular Board meeting of January 22, 2019: 1st Su Schmidt, 2nd Joan Goode, all agreed

Director Sara Curley, Lisa Fox, Tess Burns, Chrissy Fesperman presented the Board with their thoughts and suggestions regarding Longevity pay, pay raises and the Library budget. Their input was much appreciated by the Board.

Director’s Report: Presented by Director, Sara Curley, details in Director’s Report

Financial Report: Presented by Director, Sara Curley, details in Financial Report

**Unfinished Business:**

Banking: Pres. Janet Harrison got all of the necessary signatures from Board members to add Director Sara Curley as a signatory to the Bank of Charles Town checking account.

Pres. Janet Harrison presented results of her inquiry of State Auditor’s office on bonuses and longevity pay. Action pending further investigation.

Policies and Procedures Manual: discussion of changes & updates to Policies and Procedures Manual. Director Sara Curley presented the Board with some suggested changes that she and the Library staff worked on and they were most helpful and appreciated. Pres. Janet Harrison will make the final changes for a potential vote at the next Board meeting.

Motion to adjourn: 1st Joan Goode, 2nd Jodi Robinson, all agreed

**Meeting adjourned**: 8:47 p.m

**Next meeting**: March 4, 2019 @6:00 p.m.