BOLIVAR – HARPERS FERRY PUBLIC LIBRARY

Board of Trustees Meeting Minutes

Monday October 14, 2019

The meeting was called to order at 7:17 p.m. by Pres. Janet Harrison via phone conference.

Present were Pres. Janet Harrison, Bill Gillette and Vickie Gale

Motion to accept and approve minutes for Board meeting of September 3, 2019: 1st Bill Gillette, 2nd Pres. Janet Harrison, all agreed

Director’s Report: details in Director’s Report.

Financial Report: postponed until next meeting

**New Business:**

Director Sara Curley presented the Board through the Director’s Report a recommendation for Slonacker’s Paving Co. to pave both parking lots. Vickie Gale motioned to vote and approve hiring of Slonacker’s Paving Co. at $11,585.00 to pave and improve front and back parking lots. 2nd Bill Gillette, all agreed

Director Sara Curley presented the Board through the Director’s Report a recommendation for Kevin Brackens Painting for painting and improving the interior and exterior of the Library building at a cost of $12,805.00. Bill Gillette motioned to vote and approve hiring of Kevin Brackens Painting. 2nd Vickie Gale, all agreed

Bill Gillette motioned to vote and approve to move $535.00 from the Library capital fund to operating fund for tree removal. 2nd Pres. Janet Harrison, all agreed

**Old Business:**

2nd vote to change/add clause to inclement weather policy to state, in effect, ‘The Library will open at the Director’s discretion when Jefferson County schools are closed solely due to extreme cold or extreme heat.” 1st Vickie Gale, 2nd Bill Gillette, all agreed

Auditor’s letter review: Board request that Director Sara Curley (or a Board member) set up a meeting with the auditor for the next Board meeting.

Motion to adjourn: 1st Vickie Gale, 2nd Bill Gillette, all agreed

**Meeting adjourned**: 7:45 p.m

**Next meeting**: November 4, 2019 @6:00 p.m.