BOLIVAR – HARPERS FERRY PUBLIC LIBRARY

Board of Trustees Meeting Minutes

Monday September 10, 2018

The meeting was called to order at 7:10 p.m.

Present were Janet Harrison, Joan Goode, Jodi Robinson, Vickie Gale

Visiting Public: Lisa Fox. Crissy Fesperman, Lucile Allen, Tess Burns

Motion to consider minutes for regular Board meeting of August 13, 2018 and Special Board meeting of August 20, 2018: 1st Jodi Robinson, 2nd Joan Goode, all agreed

Motion to accept and approve minutes: 1st Janet Harrison, 2nd Jodi Robinson, all agreed

Director’s Report

Presented by Lisa Fox:

The Library must update to Windows 10 by end of 2019. Details in Director’s Report of September 10, 2018. Motion to vote, accept and approve the capital expenditure: 1st Jodi Robinson, 2nd Joan Goode, all agreed.

Shelving estimate presented with Rick Cooper to do installation, details in Director’s Report of September 10, 2018. Motion to vote, accept and approve the capital expenditure: 1st Jodi Robinson, 2nd Joan Goode, all agreed.

Raised bed/Cold frame donated by Angela Faulkner. Details in Director’s Report of September 10, 2018. Motion to vote, accept and approve: 1st Joan Goode, 2nd Vickie Gale, all agreed.

Presented by Crissy Fesperman

Water fountain installation: Thomas Somerville plumbing to install water fountain. Details in Director’s Report of September 10, 2018. Motion to vote, accept and approve the expenditure up to $1500.00 to include filters: 1st Janet Harrison, 2nd Jodi Robinson, all agreed.

Presented by Tess Burns:

Parking signs regarding liability to Library to vehicles in parking lots. 4 signs at a cost of up to $150.00 total. Motion to vote, accept and approve the expenditure up to $150.00: 1st Joan Goode, 2nd Vickie Gale, all agreed

Website donation button: would be through Paypal and would require additions to website and Facebook page. Details in Director’s Report of September 10, 2018. Motion to vote, accept and approve: 1st Jodi Robinson, 2nd Joan Goode, all agreed

Financial Report:

Motion to vote, accept and approve: 1st Janet Harrison, 2nd Jodi Robinson, all agreed

New business:

Possible vote on consulting an attorney: All agreed not necessary at this time.

Hiring directives for Director: All agreed to a Special meeting on September 17, 2018 @6:00 p.m. to review resumes, interview protocol and hiring directives for Director of the Library.

Motion to enter Executive Session: 1st Janet Harrison, 2nd Jodi Robinson, all agreed

Motion to exit Executive Session: 1st Janet Harrison, 2nd Jodi Robinson, all agreed

Motion to adjourn: 1st Janet Harrison, 2nd Vickie Gale, all agreed

**Meeting adjourned**: 8:43 p.m

**Next meeting**: October 15, 2018 at 6:00 p.m.