BOLIVAR – HARPERS FERRY PUBLIC LIBRARY

Board of Trustees Meeting Minutes

Monday August 13, 2018

Present were Janet Harrison, Joan Goode, Jodi Robinson, Vickie Gale

Also attending: Lisa Fox and Tess Burns

Meeting called to order at 7:05

Director’s report: Details are in Director’s Report of August 13, 2018

Financial Report

Moved to vote Janet Harrison as President of Bolivar-Harpers Ferry Library 1st motion Joan Goode, 2nd Jodi Robinson, all agreed

Motion to consider minutes, 1st Jodi, 2nd Vickie

Motion to accept 1st Jodi, 2nd Vickie all agreed

African American Festival has been informed that the Library will be unable to attend this year, with thanks.

Shelving quote: does not include installation. Lisa will get a quote for installation.

Motion to vote to approve expenditure up to $5000 to purchase and install shelving from Demco. Motion to accept 1st Jodi, 2nd Joan Goode all agreed

Vote to approve process for Lucille Allen to become a notary public. Motion 1st, Jodi, 2nd Janet all agreed.

Raised herb bed: Lisa will investigate further as to expense to the Library.

Discussed additional parking signs to address potential liability. Lisa will investigate costs for next Board meeting.

Motion to vote on Special meetings minutes of July 18, 2018 and July 26, 2018. 1st: Jodi Robinson, 2nd Joan Goode all agreed

Hiring directives. Print ad will be placed in The Herald, Martinsburg Journal x2 days and The Spirit.

Consideration for additional paid holidays of Christmas Eve and New Year’s Eve for all.

Janet Harrison made motion to go into Executive Session on possible vote on additional vacation pay for former director and possible vote on consulting an attorney.

Motion to exit Executive Session. 1st: Janet Harrison, 2nd Jodi Robinson

Motion to vote on possible additional vacation pay for former director. Agreed to deny. Motion to vote: 1st: Janet Harrison,2nd: Joan Goode all agreed

Agreed to investigate further on consulting an attorney.

Meeting adjourned @9:10 p.m.

Next meeting: September 10, 2018